

**SAN LUIS OBISPO  
BICYCLE ADVISORY COMMITTEE  
MEETING MINUTES  
September 19, 2002**

**CALL TO ORDER:**

The San Luis Obispo Bicycle Advisory Committee meeting was called to order at 7:00 p.m. on Thursday, September 19, 2002, in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo, California.

**ROLL CALL:**

**Present:** Jean Anderson (Chairperson), Mary Lou Johnson, Dixon Moore, Darren Brown, Kristen Kent, and Mark Grayson

**Absent:** Chris Overby

**Staff:** Terry Sanville, Principal Transportation Planner

**NON-AGENDA PUBLIC COMMENT:**

Steve Hilty spoke briefly about an editorial he wrote to The Tribune newspaper. He spoke about joining the bicycle coalition and asked if there was a blue-print for the city with regard to class one bike paths. Informed that a similar discussion would be discussed later in the meeting. He asked if there were plans to extend the Sinsheimer Bike Trail. Mr. Sanville told him that the City Planning Division has maps on file for the public to view. Mr. Hilty asked about the bike path connection under the railroad tracks near the French Park and Islay Park. The path connects to stairs which makes it difficult to traverse with not only two wheel bikes, but especially with jogger strollers and such. Mr. Sanville commented that it has been a concern, but there is difficulty with creating a switchback there because the slope of the bank is just too steep. Discussion of alternatives like a seam to the side of the stairs.

No further public comment.

**APPROVAL OF MINUTES:**

Correction to the minutes of June 20, 2002, Jeanne Anderson said that the conference she talked about at the previous meeting was the "Bicycle Educators Leaders Conference" in Madison, Wisconsin.

Motion by Mark Grayson to accept the minutes of June 20, 2002, as corrected. Second by Dixon Moore. Motion Carried.

**DISCUSSION ITEMS:**

**1. FINANCIAL PLANNING GOALS.**

Mr. Sanville briefly discussed the City's process of preparing and adopting a financial plan. Every two years, a new financial plan is adopted. Advisory bodies are formed with the objective of identifying and suggest goals to the City Council that identify the top priority initiatives; activities, programs, projects, that the advisory body's believe that the City should be pursuing in the next budget cycle, or in the next two years. In the past, the bicycle committee has submitted a prioritized list of basic goal statements, but it is not required that the list be prioritized. Discussion about types of items which could be included and a suggested process to follow. Advisory body suggestions must be submitted by October 25<sup>th</sup>.

Discussion of budget and funding processes, types of items to suggest, and level of detailed required when submitting goals.

Discussion about other committees financial goals and the process of determining the resources necessary to achieve the goals selected for funding.

Dixon Moore asked about overlap of goals from other committees. Terry Sanville replied that every committee will know what each other committee is discussing through the process of full disclosure.

Jean Anderson suggested that bicycle racks on buses be addressed to the Mass Transportation Committee.

### **Public Comment**

Christine Mulholland, liaison to the Mass Transportation Committee discussed the goals of the Mass Transportation Committee and that bike racks on buses was not a goal that was discussed. She suggested that if the Bicycle Committee felt it was important, it should be put in the goals.

Terry Sanville commented that people coming in the city would be riding the CCAT system and that system is not funded by the city. It would be a county concern.

### **COMMITTEE COMMENTS:**

Discussion about the current status of previous years goals.

Discussion of current bike paths in the city, completing the railroad bike path, safety and maintenance of existing bike paths, parking facilities for bicycles in the downtown area, and the installation of an information kiosk at the Jennifer Street bridge.

The following goals were determined by the Committee to be the foremost goals for the 2003 – 2005 budget cycle:

### **Budget Goals 2003 – 2005**

- ❶ Complete Railroad Bike Path (AMTRAK Station to Foothill and across Foothill to Cal Poly)
- ❷ Improve bikeway on Chorro St. from Lincoln to Foothill
- ❸ Install kiosk at Jennifer St. Bridge in Railroad Square Area (filled with transportation information and maps) by combining it with Bridge signage concept.
- ❹ Increase convenient bicycle parking downtown.
- ❺ Improved maintenance and safety of bicycle and pedestrian facilities (improved pavement, curb markings, striping, grates, and debris removal).
- ❻ Complete Morro St. Bicycle Blvd with traffic signal.

Motion by Darren Brown to approve the budgetary list. Second by Kristen Kent. Motion carried.

## **2. BICYCLE TRANSPORTATION ACCOUNT (BTA) GRANT APPLICATIONS FOR DECEMBER 1 CYCLE.**

Terry Sanville discussed the changes to the date of submission for Grant applications; from June 1<sup>st</sup> to December 1<sup>st</sup>, which created an additional application period this year while the change goes into effect. The guidelines are the same with three pre-requisites:

- 1.) The project is consistent with the bike plan
- 2.) The project has complete environmental documents
- 3.) The projects that address the needs of commuters best; any purpose-driven commuting

Staff recommended that the project submitted previously; The Foothill to Hathway Project, be forwarded due to its strong commuter serving function.

### **Public Comment**

No Public Comment

**COMMITTEE COMMENTS:**

Discussion of Bicycle Plan Projects and the BTA Grant funding process.

Motion by Dixon Moore to accept staff recommendation as presented. Second by Mary Lou Johnson. Motion carried.

**REPORTS OF SUBCOMMITTEES:**

3. **BIKE PLAN UPDATE SUBCOMMITTEE:**

Jean Anderson commented that the subcommittee met twice and discussed bicycle parking issues.

Discussion about new development around town and the lack of convenient bicycle parking.

Dixon Moore commented that in order to pursue incentive to commute via bicycle, on-site bicycle parking must be provided.

Other items discussed at the sub-committee meeting:

The bikeway options from Monterey Street between Santa Rosa and U.S. 101, where bicyclists are forced to share the road with parked cars and traffic.

The bikeway options for Chorro Street between Foothill and Lincoln.

The bikeway options for California Blvd. Between Marsh and San Luis Drive, and the potential need to widen the bridge over San Luis Creek.

Design of Higuera/South Madonna intersection.

Recommending a survey considering the late Higuera plan in addition to the future re-routing of Highway 227 and planning bike facilities for this intersection.

Connections to the Damon-Garcia Sports Fields.

Bikeway options for Broad Street between Marsh St. and High St.

No questions from other Commission Members.

4. **EDUCATION AND PROMOTION SUBCOMMITTEE INCLUDING STATUS OF EDUCATIONAL FLYER:**

Jean Anderson commented that one meeting was held and not sure where to go from here. She has collected a lot of material from many sources and would like to see a group sift through the material to decide what could be used and what works for San Luis Obispo. Mary Lou Johnson asked if the safe route to Sinsheimer School was completed. Terry Sanville replied that the route was finished the route to Bishop Peak School site was near completion. He also commented that staff works directly with the school safety committee's to map out the best/safest way to get to the schools, walking and biking.

Discussion about shifting focus to hardscape/engineering issues from education and promotion.

Jean Anderson suggested dropping education and promotions subcommittee for the time being.

General Consensus.

**DISCUSSION ITEMS:**

**5. USE OF TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS FOR BICYCLE ACTIVITIES:**

Discussion of this year's Bicycle Rodeo planned for October 5<sup>th</sup>. Officer Bledsoe asked about the budget. He was told to look at a budget of around \$3,000.00. That was the last heard from the Police Department concerning the Bicycle Rodeo.

The Police Department and Parks and Recreation stepped forward a couple of years ago to organize and operate the program.

Discussion of how the bicycle committee could be involved.

Discussion of TDA funds and the process of determining use of funding. Suggestion by staff (and outlined in the agenda) that a Request For Proposal (RFP) process be implemented to have a means of determining the best use of available funding.

Discussion of RFP's and the amount of funding available, with an emphasis on commuting and children/safety issues would be a way to go.

General consensus to agree with staff and begin the process of creating and distributing RFP's.

**6. PHASE II OF THE BICYCLE TRANSPORTATION PLAN UPDATE:**

Staff, Terry Sanville, discussed the Bicycle Transportation Plan updates; highlighting new features and discussing various items.

No action taken.

**7. CLARIFICATION OF ROLE OF BAC; SET UP TRAINING/ORIENTATION:**

Jean Anderson commented that she would like to see clarification as to the role of the BAC. Terry Sanville discussed the purpose statement of the BAC. The committee needs to define and evolve their role as it goes.

**UPDATES/NETWORKING:**

No discussion on networking items.

No further discussions.

Motion presented by Dixon Moore to adjourn the meeting.

Second by Mark Grayson. Motion Carried.

Meeting adjourned at 10:10 p.m.

Respectfully submitted,  
Nora O'Donnell  
Recording Secretary