

**Parks and Recreation Commission
MINUTES**

Council Chambers, 990 Palm Street
San Luis Obispo, CA
Wednesday, June 2, 2010, 7:00 p.m.

CALL TO ORDER: Vice Chair Gary Havas called the meeting to order at 7:00 p.m.

ROLL CALL: Commissioners: Kylie Hatch, Steve Davis, Ron Regier, Jeff Whitener and Gary Havas

ABSENT: Craig Kincaid, David Hensinger

STAFF: Director Betsy Kiser, Marti Reynolds, Sheridan Bohlken and Shelly Stanwyck

CONSIDERATION OF MINUTES:

MOTION: (*Hatch/Davis*) Approve the May 5, 2010 minutes as submitted.

Approved: 5 yes: 0 no: 2 absent (Kincaid/Hensinger)

1. Public Comment

None.

2. Volunteer of the Month

The June volunteers of the month are Billy Heater and Rachel Moore. Both Billy and Rachel are Cal Poly students that have interned with the Parks and Recreation Department during the Spring Quarter.

Bill interned with the Special Events and Skate Park division over the last 10 weeks working on Monster Skate Contests, soliciting Triathlon donations, assisting with the Mother's Day Concert at the Jack House, and completing a massive volunteer database consolidation. Billy will graduate this June, 2010 BA in Recreation, Parks, and Tourism Administration. He hopes to have a career in municipal recreation. Billy has also volunteered for Special Olympics, Growing Grounds, CRAVE wine festival, and for the City to Sea half marathon. He is a member of Kappa Chi fraternity and was the social chair for 3 years. Billy also enjoys hiking in the open space and playing city league softball.

Rachel interned with Ranger Services. She assisted with the Environment Education program with the afterschool program, trail workdays and open space maintenance. Rachel thoroughly enjoyed working with the afterschool program kids and also enjoyed the interactions she had

with city employees and the public, learning new skills and doing something different every day. Rachel will be graduating this June with a degree in Forestry and Natural Resources and a concentration in Natural Resource Recreation. She hopes to gain employment with the Eldorado National Forest teaching environmental education.

3. YMCA Agreement to Use Hampian Hockey Rink - Kiser

Conceptually approve the Use Agreement between the City of San Luis Obispo and the San Luis Obispo County YMCA for use of the Hampian Hockey Rink.

First agreement established in 1996, which provided the Y with priority scheduling of facility in return for court renovations and a sharing of maintenance and repair costs as a result of Y use. The relationship between the organizations has been strong and successful. The 2007-09 Financial plan allocated funding to expand the multi-use court to better meet the needs of the roller hockey community. Once renovation began, it was apparent replacement was needed. The new hockey rink is currently under construction.

Given it's a new facility, Director Kiser explained the need for a new agreement that better reflects the obligations of each organization. Director Kiser reviewed the terms and recommended entering into five-year agreement. Once again, maintenance and repair costs will be shared.

The Assistant City Attorney reviewed the agreement.

Commissioners entered into discussion and inquired as to insurance, repairs, pre- and post- season inspections.

MOTION: (*Regier/Whitener*) Approve the Use Agreement between the City of SLO and the SLO County YMCA for use of the Hampian Hockey Rink.

Approved: 5 yes: 0 no: 2 absent (Kincaid/Hensinger)

4. Finalize 2010 Park Tour – Kiser

The Park Tour will be June 23, 2010, from 1 p.m. to 5 p.m. commencing at the Laguna Lake Golf Course. Director Kiser asked Commissioners for additional thoughts from the last meeting on potential parks, open spaces, facilities and amenities for inclusion in the 2010 Annual Park Tour.

Commissioners requested Silveira field (as suggested by the Joint Use Committee). Director Kiser noted Bowden Ranch and potentially Johnson Ranch would be removed from schedule in the interest of time.

MOTION: (*Hatch/Davis*) Approve the May 5, 2010 minutes as submitted.

Approved: 5 yes: 0 no: 2 absent (Kincaid/Hensinger)

5. Establish Sub-Committee to Develop Turf Field Goal Statement – Kiser

Appoint three Parks and Recreation Commissioners to serve on a subcommittee to develop a goal statement regarding the development of turf field facilities. The subcommittee is to meet two to three times between now and September at a time and location convenient for the members. Staff will serve as support to the sub-committee and provide it with resources to assist with goal development.

Director Kiser reported that during the May 5, 2010 Parks and Recreation Commission meeting, Commissioners reviewed and discussed the results of the Damon Garcia turf field analysis prepared by PRZ, a company specializing in turf condition. While ultimately the Commission moved to support the continued low cost turf strengthening activities suggested by the PRZ report, it did so with the caveat that staff should be looking for a long-term solution that would allow the fields to handle the use that was initially desired and promised when the fields were designed. Staff suggested that the Commission may want to consider crafting a goal statement that would support the desire for more use in the long term that could be forwarded to Council during the development of the FY 2011-12 Financial Plan. The commission decided to appoint a three-person sub-committee to review sport turf options available to the City, develop a sport turf goal statement, then bring back to the Commission for approval prior to the start of the Financial plan process.

Commissioners discussed. Commissioner Regier suggested a group be composed of Commissioners Whitener, Davis and himself.

Commissioner Whitener stated desire to send Council message that original decisions were a mistake in his view and that with less money invested the end result would have been a field available for more than 35 hours a week of use; now need to protect investment. Concerned that enough has been learned from consultant to gain 60 hours a week of play.

Director Kiser explained creating more durable turf to withstand a little more use and that Council will not do major allocation at this time. Discussed better time to allocate money and staff time during budget meetings.

Assistant City Manager Stanwyck explained impact of presence at Council meetings and proper form of identifying position with Commission. Explained goal statement most successful path at this time and identify other priorities, gain feedback from users.

Vice Chair Havas called for those passionate on the subject to be on subcommittee and requested motion.

MOTION: (*Whitener/Regier*) Form a subcommittee consisting of Commissioners Whitener, Regier and Davis to explore and develop a goal statement regarding the development of turf field facilities. Chair Kincaid to serve as alternate subcommittee member. The subcommittee will meet two to three times between now and September at a time and location convenient for the members.

Approved: 5 yes: 0 no: 2 absent (Kincaid/Hensing)

6. Staff Report – Bohlken

Recreation Supervisor Sheridan Bohlken reported on the Senior Center and the recent *Evening at Old Hollywood* event. A social celebration had been desired to showcase the completion of the kitchen remodel and parking lot at the senior center. Music was provided by the Pat Cormick band “Quiet Knights”. Event was held in conjunction with Cal Poly’s Recreation, Parks and Tourism Administration class who offered a great amount of assistance planning the event as well as providing entertainment (ballroom dancing, movies, etc.). Supervisor Bohlken acknowledged sincere appreciation to the Cal Poly class for their participation, noting the success of the event was largely due to their help as well as the inspiration of the seniors.

Vice Chair Havas commended Supervisor Bohlken for her enthusiasm on the project.

7. Director’s Report – Kiser

Director Kiser introduced Assistant City Manager Shelly Stanwyck to Commissioners and informed of the appointment of her Acting Director assignment for the Parks and Recreation Department effective July 1. ACM Stanwyck addressed Commissioners and shared her background information and experience while expressing her eagerness to begin the assignment.

Commissioners welcomed Stanwyck to the position.

Director Kiser then gave the Director’s Report and briefed the Commission on the following projects:

- Laguna Lake Playground bids were opened yesterday and bids came in nice and low again. Estimate was \$60,000 and the low bid was \$36,000 or \$24,000 lower than expected.
- Skate Park – Presented brick program to Good Morning SLO; plans and specs were received from RRM Design; Planning Department is scheduling the Initial Study/Environmental Review which is needed prior to taking to the ARC; will need to complete a noise study, which will take place in late June.
- CIP Update:
 - Throop will start construction June 22; Laguna Lake Park awarded – construction by end of month
 - - Meadow Park delayed; won’t get out to bid end of June, bidding in July, awarded late July, construction in August
 - Roller Hockey Rink to be completed end of July, maybe sooner

- Council received the Golf Course Rate Review last night and decided not to implement the fee increase this year due to the large reduction in rounds played last year.
- Staff has submitted the staff report to Council for the Pilot Off-leash Dog Zone and Hours at Laguna Hills Park, which will be on the agenda on June 15. Since PRC review and action on this issue in April, additional information has been received which has caused staff to reconsider our position on the program and offer our recommendation to deny the program: CJPIA does not support these parks; youth use the Park's walkways to get to the Middle School and the morning hours conflict with this use; we've heard from many, many neighbors who are opposed to the program. Both the PRC's and staff's recommendations will go forward to Council. Commissioners discussed and gave response of general agreement.
- Rotary Community Garden completed with dedication scheduled for next Tuesday, June 8, at 5:30 p.m. at Meadow Park and invitations are out. Attendance encouraged.

Director Kiser questioned Commissioners on value of membership in California Parks and Recreation Association and decided on subscription to Parks and Recreation Magazine in its place.

8. Committee Reports

Commissioners provided the following reports:

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| ▪ Tree Committee – Hensinger | ▪ Joint Use Committee – Whitener |
| ▪ Youth Sports Association - Davis | ▪ Jack House Committee – Hatch |
| ▪ Open Space – Havas | ▪ Golf – Regier |
| ▪ Bicycle Committee – Havas | |

Commissioner Hensinger was not present to report on the most recent meeting of the Tree Committee.

Commissioner Davis reported there was no recent meeting of the Youth Sports Association in the last month.

Commissioner Havas reported on most recent communications with Natural Resources Manager Neil Havlik regarding Open Space issues including Froom Ranch and control of ridge given by BLM, trail access, Johnson Ranch, South Hills delayed, Stenner Springs, USFS, Bootleg trails at Cerro San Luis and Irish Hills, East Side Conservation Plan, swap with County.

Commissioner Havas reported there was nothing to bring forward on the meeting of the Bicycle Advisory Committee this month however Bike Month itself was a success.

Commissioner Whitener reported on the most recent meeting of the Joint Use Committee stating more locations including Silviera Field, Laguna Lake restrooms and dog park and the Jack House gazebo were discussed for inclusion in the Park Tour. Also voted to hold the next regular meeting of the JUC just prior to commencing the Park Tour – June 23 at 12:30 p.m., and then cancel the regular July meeting.

Commissioner Hatch reported on the most recent meeting of the Jack House Committee and events at the Jack House including gazebo, potentially setting up non-profit or ganization and their role as well as that of the City’s. Successful Mother’s Day event, other funds may be available via trust, many details to be worked out.

Commissioner Regier reported on the Laguna Lake Golf Course, stating Pro Shop roof contract was awarded to Atascadero. Audobon certification in process, food and beverage concessioner is Achievement House; final drawings and permits should be in place by June 15.

9. Communications

None.

10. Adjourned

The meeting adjourned at 8:10 p.m. to the June 23, 2010 Special meeting of the Parks & Recreation Commission and Park Tour.

Approved by the Parks and Recreation Commission on August 4, 2010.

/sgd/

Martha M.S. Reynolds, Supervising Administrative Assistant