

**Parks and Recreation Commission**  
**MINUTES**  
Council Chambers, 990 Palm Street  
Wednesday, April 4, 2007 7:00 p.m.

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**CALL TO ORDER** Vice Chair Lemieux called the meeting to order at 7:01 p.m.

**ROLL CALL:** Vice Chair Jill Lemieux, Commissioners: Richard Kriet, Don Dollar, Rick May, Bob Wolf, and Craig Kincaid

**ABSENT:**

**STAFF:** Director Betsy Kiser, Robin Perrin and Marti Reynolds

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**CONSIDERATION OF MINUTES:**

The minutes from March 7, 2007 were approved as submitted. The minutes from February 7, 2007 were approved with minor amendments to page 1-3 to read:

“Sports Authority purchased Copelands and wants to donate \$35,000 of which the City will utilize \$22,500 for a scoreboard, PA system, and a new backstop, with the remaining funds to sponsor Cal Ripken youth baseball teams)

and page 1-4 to read:

“the Committee’s \$20,000 *designated grant* contribution”

**1. Public Comment**

None.

**2. Oaths of Office for New Members**

City Clerk Audrey Hooper administered the Oath of Office for the three new commissioners: Rick May, Bob Wolf and Craig Kincaid

**3. Volunteer of the Month – Presentation of Plaques to Outgoing Members Knight, Griffin, Clay, Kriet and Pyper**

Vice Chair Lemieux presented plaques of appreciation to outgoing commissioners John Knight, Ty Griffin, Gary Clay, Richard Kriet, and Bill Pyper, of which Kriet and Pyper were present to receive them. Lemieux thanked each Commissioner individually for the special gifts they brought to the commission: Knight for his much appreciated insight into open space; Griffin for believing in the community and recruiting for commissioners; Clay for his dedication over his many years of service; Kriet for the vast amount of knowledge and experience he brought to both the Parks & Recreation Commission and Joint Use Commission; Pyper for all his assistance to her from the first day that she came on board, for his long and dedicated service to the City, stating he will be particularly missed.

Director Kiser presented Don Dollar and his wife with an award from Neil Havlik, in recognition of their generous donation of time and resources toward the procurement of the Brughelli open space easement.

#### **4. Election of Chair and Vice Chair - Lemieux**

Nominations were taken for the positions of Chair and Vice Chair of the Parks and Recreation Commission for 2007.

Motion (Wolf/May): To elect Jill Lemieux as Chair of the Parks and Recreation Commission  
(6 yes: 0 no: 0 absent)

Motion (Craig/May): To elect Bob Wolf as Vice Chair of the Parks and Recreation Commission  
(6 yes: 0 no: 0 absent)

#### **5. Appointment to PRC Subcommittee Assignments – Kiser**

Appointments were made to the various committees of the Parks and Recreation Commission, as follows:

Tree Committee – Craig Kincaid

Open Space – Don Dollar

Joint Use Committee – Rick May

Jack House Committee – Bob Wolf

Golf - Jill Lemieux

Mayors Youth Task Force will remain unassigned for the time being.

Lemieux explained these subcommittees meet monthly. Open Space does not have formal meetings and therefore the representative in this case serves as a liaison between the Natural Resource Management program and the Commission.

Director Kiser explained that the function of the Mayor's Youth Task Force is being reconsidered.

Commissioner Dollar suggested a liaison to Public Art much like that of Open Space for the purpose of Commission input. Director Kiser explained that the Arts in Public Places Committee is a subcommittee of the Arts Council with County wide representation. Kiser explained that she attends those meetings as Director but that it is not a committee of the City. Currently, the PRC is involved when a piece is proposed for a park. Director Kiser will meet with Commissioner Dollar to review the Public Art Policies and Procedures that are currently in place and to discuss possible ways the Commission can be involved with the Public Art process.

## **6. Annual Review of PRC By-laws – Kiser**

Director Kiser discussed with Commissioners the PRC By-laws which were last approved June 7, 2006. The by-laws define procedures for voting, quorums, meeting conduct, election of officers, attendance, and other aspects of Commission activity relative to monthly meetings. The by-laws state that prior to May 1 in each odd numbered year, the by-laws shall be reviewed by the Commission and any proposed changes submitted to the City Council for approval.

If no changes are proposed, a report of the review is submitted.

Based on the considerable effort put forth by the Commission to develop the by-laws, and the short amount of time that has passed since they were approved, staff is not recommending any amendments to the by-laws at this time, but Commissioners input is necessary.

Motion (Kriet/May) To approve the by-laws as presented with no changes or additions.

(6 yes: 0 no: 0 absent)

Staff will submit a report of the review to the City Clerk for presentation to City Council.

## **7. Annual Park Tour – date, time, interest - Kiser**

Director Kiser briefly reviewed the sites selected for the last two annual Park Tours. The tour generally includes a mix of open space, trails and park sites that are new, renovated or have proposed projects. Commissioners discussed possible dates and times and preferred afternoon to morning. Therefore this year's Park Tour will be held the afternoon of Wednesday, July 11 ending with a BBQ dinner either at the Laguna Lake Golf Course or the Jack House. Spouses or significant others are also invited to attend the barbeque. Commissioners made suggestions for areas to be included on the tour, as follows:

- Senior Center and related Major City Goal work program
- Skatepark/Roller Hockey Rink
- Brughelli property
- Therapy Pool and related public art
- Public Art (drive by from the bus)
- Smaller parks that can also be driven by including Eto Park
- Bob Jones Bikeway between Prado and LOVR
- Highland and Bishop Peak to Climbing Rock to understand problems of explosive use of Bishop Peak
- Tennis courts at Islay Park (if there is an approved CIP)
- Stockton Field for synthetic turf
- Laguna Lake disc golf and CIP dredging with Barbara Lynch attending

Once finalized, the tour program will be developed and information distributed to members of the PRC, the JUC and the Jack House Committee.

## **8. Staff Reports**

Aquatics Supervisor Perrin distributed informational brochures to the Commissioners and presented a PowerPoint presentation illustrating the construction of the new Therapy Pool at the Sinsheimer Swim Center. The new pool replaces the Tot Pool which was donated by Rotary in 1985. Construction began several weeks ago and is progressing nicely – the concrete has been poured and shade structure moved. Pool will be approximately 4-1/2 feet at its deepest and around 90 degrees, which can be adjusted depending on feedback after initial use.

Commissioners asked various questions regarding the lifeguard program and instruction classes. Supervisor Perrin added that many of her employees begin working while high school age and continue at the pool through their college years.

## **9. Director's Report**

Director Kiser briefed the Commission on the following projects:

- May 5 is the SLOCAPRA Commissioner Training meeting at Hearst Castle. Anticipated attendance must be given to Marti Reynolds by April 20. Commissioners will be notified of those attending for carpooling possibilities.
- Stockton Field renovation complete. Cal Ripken Youth Baseball donated manpower and materials to expand the infield, install irrigation and construct new fencing in the outfield. The scoreboard is to be in by April 20. Dan Sutton is working with Sports Authority on both the scoreboard and the backstop.
- Damon Garcia Sports Fields overflow parking lot lights have been installed. Project is now complete.
- SLO Stadium mediation with SLO Creative Mediation was successful. Currently waiting for final dates to prepare permits. Next step will be for the JUC to evaluate the 2007 season and review priority uses for next year.
- CIP committee met and came up with final list for CAO to recommend to Council. P&R did well in the initial round. Submitted two major city goals: 1) Senior center renovations including parking lot study by outside consultant and study for new senior community center facility (part of Public Works) and 2) the Roller Hockey Rink and Skatepark study and renovations. These goals will be reviewed by Council next Tuesday, April 10.
- Beeson Public Art RFP has been released with proposals due May 2. Family & friends donated \$10,000 in memory of Mr. Beeson and asked the City to match, which they did. The art will be located in front of the Little Theatre. The theme for the piece is related to the arts and disabilities, both areas which were dear to Mr. Beeson.
- Perpetual Hope public art piece, located in Mitchell Park has been completed and will be dedicated on May 3 at 12:30 pm.
- There are 65 teams in adult softball. Futsol is up by 100 children for a total of 300 this year. Track has 70 kids enrolled.
- The Key Detail for Summer will arrive from the printers the end of the week
- The New Times awarded the City with several Best of SLO awards related to Parks and Recreation:

- Best Dog Park – Laguna Lake
- Best Community Gardens – the Jack House
- Runner up to Best use of Taxpayers Money (with the Bob Jones Bikeway winning first)

## 10. Committee Reports

Commissioners provided the following reports:

- |                                       |                                  |
|---------------------------------------|----------------------------------|
| ■ Tree Committee – Dollar             | ■ Joint Use Committee – Kriet    |
| ■ Mayors Youth Task Force – no report | ■ Jack House Committee – Lemieux |
| ■ Open Space – Dollar                 | ■ Golf – no report               |

Commissioner Dollar reported on the Tree Committee’s vacancy which was filled by Katie Thrasher. The City put in for \$70,000 for assistance with the freeze damage.

Commissioner Dollar reported on Open Space. Funding for Open Space was restored and can be used to leverage grants. Johnson Ranch is the next open space to have a Management Plan developed for it. April 26<sup>th</sup> is the meeting at Meadow Park. Contact Neil Havlik or Don Dollar.

Commissioner Kriet reported on the Joint Use Committee’s meeting. The JUC approved funding for the SLO Fire’s annual soccer tournament and Men’s Baseball for use of school district property (as part of SLO Stadium use mitigation).

Commissioner Lemieux relayed information from the most recent Jack House meeting on March 14<sup>th</sup> where new members Kathi Settle and Bob Lewis were sworn in. Cal Poly students taught docents how to care for the Jack House artifacts and treasures. Today the Manse on Marsh residents will have a tea after the tour of the Jack House. Allen Settle and Dave Romero are the liaisons. Director Kiser added that Rotary is interested in replacing the fencing as a community service project. Lemieux added that Bob Gordon will be available to help replanting.

Commissioner Lemieux also reported that the Golf Course staff has requested eight new carts. The current six carts have generated \$17,000. Hole #3 design is complete and the City approved the new bridge.

## 11. Communications

Commissioner Kriet asked for an update on the Wes Conner award. Director Kiser responded that the criteria is in place and the award presentation will become part of the Volunteer Awards Banquet program.

## 12. Adjourned

The meeting adjourned at 9:20 p.m. to the Parks and Recreation Commission meeting on May 2, 2007, in the Council Hearing Room.

Approved by Parks and Recreation Commission on May 7, 2007.

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Martha M.S. Reynolds  
Supervisory Administrative Assistant