

**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**CITY OF SAN LUIS OBISPO**  
**TUESDAY, MARCH 4, 2008 - 7:00 P.M.**  
**COUNCIL CHAMBER, 990 PALM STREET**  
**SAN LUIS OBISPO, CALIFORNIA**

**ROLL CALL:**

**Council Members**

**Present:** Council Members Andrew Carter, Christine Mulholland, Allen Settle, Vice Mayor Paul Brown and Mayor Dave Romero

**City Staff:**

**Present:** Ken Hampian, City Administrative Officer; Jonathan Lowell, City Attorney; Audrey Hooper, City Clerk; Shelly Stanwyck, Assistant City Administrative Officer; John Callahan, Fire Chief; John Moss, Utilities Director; Anne Fairchild, Water Quality Lab Manager

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**INTRODUCTION**

Fire Chief Callahan introduced Rodger Maggio, the City's new Fire Marshall.

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**APPOINTMENTS**

**A1. APPOINTMENT TO COUNTYWIDE 10-YEAR PLAN TO END CHRONIC HOMELESSNESS LEADERSHIP COUNCIL.**

Assistant CAO Stanwyck made the staff presentation.

**ACTION:** Moved by Mulholland/Carter to, as recommended by the Mayor, appoint Vice-Mayor Paul Brown as the City representative to the Homelessness Leadership Council for the development and implementation of the Countywide 10-Year Plan to End Chronic Homelessness; motion carried 5:0.

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**CLOSED SESSION REPORT**

City Attorney Lowell announced that at a Closed Session held at noon today, Council discussed real property negotiations concerning the Chinatown parcel and provided direction to its real property negotiators. No further reportable action was taken. Once negotiations near completion, the matter will be brought back to Council for final consideration at a public meeting before action is taken.

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### **PUBLIC COMMENT**

Diane Sousa, representing members of SLO Code Pink, discussed the costs of the war in Iraq. She asked Council to join with and urge other elected officials within the county to end the occupation in Iraq.

Susan Bashaw, representing Hanson Aggregates, referred to Council's action at its May 1, 2007, meeting at the time Council approved a Resolution of Intention to annex Margarita and Airport areas. She discussed the unsuccessful attempts Hanson Aggregates has made with staff to address its concerns and asked for direction on how to do that.

CAO Hampian clarified that what Hanson is requesting is beyond what the City's past practices, policies and regulations would allow staff to do. He suggested that the property owner should submit to Council a written list of concerns. Council could then decide whether to ask staff to place this matter on an agenda.

Jules Rogoff, San Luis Obispo, explained why he thought the City should consider creating a car share program. He said he does not know of another program that uses electric vehicles 100%, but that these short-range, slow-speed vehicles are now available for people participating in the program and may be able to assist the City with some of its needs.

Mayor Romero suggested Mr. Rogoff contact staff with his suggestion.

Sifu Kelvin-Harrison, San Luis Obispo, discussed his continuing concerns regarding personal harassment.

Patrick Germany, San Luis Obispo, distributed correspondence (on file in the City Clerk's office) and expressed concern regarding the revocation of his membership in SLO County Public Access.

City Clerk Hooper explained that, at Council's direction, she has attended a recent SLOCOPA Producers meeting, will attend the SLOCOPA Board election on March 17<sup>th</sup>, and will prepare a report to Council addressing concerns Mr. Germany raised following the Board election.

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### **CONSENT AGENDA**

**ACTION:** Moved by Brown/Mulholland to approve the Consent Agenda as indicated below.

**C1. APPROVE MINUTES OF FEBRUARY 12, 2008, MEETING.**

**ACTION:** Moved by Brown/Mulholland to waive the oral reading and approve as presented; motion carried 5:0.

**C2. REQUEST FOR PROPOSALS FOR FIRE DEPARTMENT MASTER PLAN.**

**ACTION:** Moved by Brown/Mulholland to: 1. Approve the request for proposal (RFP #90807) for the preparation of a Fire Department Master Plan and Standards of Coverage Analysis and authorize the City Administrative Officer (CAO) to award the contract to the most qualified proposer if it is within the project budget. 2. Appropriate \$10,000 from available mutual aid revenues, bringing the current project budget of \$40,000 to \$50,000; motion carried 5:0.

**C3. ENHANCED PROMOTIONAL FUNDING.**

**ACTION:** Moved by Brown/Mulholland to, as recommended by the Promotional Coordinating Committee (PCC), approve funding the following events through Enhanced Promotions: 1. Tour of California – funding towards a shortfall for 2008 Tour promotions - \$7,500. 2. San Luis Obispo Vintners “Roll out the Barrels” - \$4,875. 3. SLO Rugby Youth Tournament - \$2,435. 4. SLO Symphony – Walt Disney Hall Concert - \$5,000. 5. Wine Region News - \$5,000; motion carried 5:0.

**C4. REQUEST FOR PROPOSALS FOR WATER TANK REMOVAL AND PUMP STATION UPGRADE.**

**ACTION:** Moved by Brown/Mulholland to: 1. Approve the Request for Proposals for the Highland Water Tank Removal and Rosemont Pump Station, Specification No. 90450. 2. Authorize staff to advertise for design proposals. 3. Authorize the CAO to award a design contract if the proposed cost is less than the estimated amount of \$100,000; motion carried 5:0.

**C5. DESIGN SERVICES FOR AMERICANS WITH DISABILITIES ACT (ADA) IMPROVEMENTS PROJECT.**

**ACTION:** Moved by Brown/Mulholland to: 1. Award a Purchase Order to BFGC Architecture in the amount of \$48,375 for restroom design services associated with the ADA Improvements Project. 2. Authorize the Finance Manager to execute the Purchase Order; motion carried 5:0.

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**STUDY SESSION**

**SUCCESSION PLANNING UPDATE, INCLUDING THE UTILITIES INTERNSHIP PROGRAM.**

Assistant CAO Stanwyck introduced the Succession Planning Committee members and discussed the steps that have been taken since a formal program was launched in October 2007. Her presentation included an overview of the

Committee's actions to date, long-term goals, tasks that have been completed, how employees are being involved in succession planning, and upcoming Committee efforts.

Utilities Director Moss discussed the succession planning crisis with which the Utilities Department was faced several years ago. He said creative approaches to staffing and hiring were pursued, including an internship program developed by Water Quality Lab Manager Anne Fairchild 13 years ago.

Water Quality Lab Manager Fairchild provided a comprehensive overview of the program, including its history, how interns are brought on board, and how the City, the interns, and the community benefit from this program.

Utilities Director Moss elaborated on plans for expanding the internship program in the future.

Assistant CAO Stanwyck concluded the presentation, noting that the Succession Planning Committee will continue to pursue its priorities and will return to Council in the fall with a written report.

Council Members complimented Water Quality Lab Manager Fairchild on the Internship Program and commended staff and the Succession Planning Committee on its efforts and the direction it's taking to meet future staffing needs.

CAO Hampian also complimented Water Quality Lab Manager Fairchild and Utilities Director Moss. He added that there are a number of other succession planning efforts under way in other departments as well.

#### Public Comments

None were forthcoming.

---end of public comments---

**ACTION:** Because this was a Study Session, no action was taken.

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### COUNCIL LIAISON REPORTS

Mayor Romero reported on his attendance at a recent Nacimiento Commission meeting.

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### COMMUNICATIONS

Council Member Carter displayed before and after photographs of streets in his neighborhood where trees were removed as a result of the street paving project. He noted the condition of the trees and whether they were currently damaging sidewalks. He acknowledged removal of these trees must be approved by the Tree Committee and that there is a tree planting replacement program in place. He was, however, concerned both with the length of time it will take for replacement trees to reach the size of the ones they are replacing and the review process undertaken by the Tree Committee for this project.

A brief discussion ensued, during which CAO Hampian suggested that the staff and Tree Committee can pursue ways to improve the process for these types of projects, including possible bus tours. He noted the Committee is working on guidelines, which will be brought to the Council in the next few months. This will provide Council with an opportunity to weigh in more on the tree policy and how decisions in these cases should be reached.

Council Member Settle reported that Cal Poly is also having succession planning challenges. He suggested that members of the League of California Cities' (LOCC) Channel County may be able to assist each other in this and State give-away matters. He suggested that Lobbyist Dave Mullinax may be able to assist, particularly since universities are the primary source for educating staff and that there needs to be a way in which the various lobbies can combine resources.

In response to Council Member Mulholland, CAO Hampian indicated that Frank Benest and Don Maruska have agreed to participate in the Town & Gown Conference on the subject of succession planning. He said that he is not sure what is underway related to lobbying partnerships with the LOCC, the UCC system and other systems.


Mayor Romero indicated that he will add an agenda item to the May 14<sup>th</sup> Mayors' Meeting to discuss Council Member Settle's suggestions regarding lobbying partnerships.

CAO Hampian distributed copies of an e-mail from Lance Hillsinger (on file in the City Clerk's office) requesting that Council add to its March 18<sup>th</sup> agenda the subject of portable basketball hoops in the Edna Islay area. Mr. Hillsinger's e-mail stated his opposition to the City's intention to seize basketball hoops that have remained on public sidewalks or in the street.

A brief discussion ensued during which CAO Hampian explained that the City has pursued this action as a result of complaints made by the Homeowner's Associations representing this area. He discussed the steps the City has taken to notify Edna Islay residents of the need to remove the hoops.

Council spoke in support of staff's action and concurred not to place this matter on the agenda.

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There being no further business to come before the City Council, Mayor Romero adjourned the meeting at 8:32 p.m.

  
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Audrey Hooper  
City Clerk

APPROVED BY COUNCIL: 4/01/08