

Jack House Committee

MINUTES

San Luis Obispo Parks and Recreation Administration Office
1341 Nipomo Street, San Luis Obispo
Wednesday, June 8, 2011 5:30 PM

CALL TO ORDER: Chair Ron Batterson called the meeting to order at 5:30 PM.

ROLL CALL: Committee Members: Ron Batterson, Patrick Mayeda, Gerry Johnson, Kathi Settle, Bob Gordon and Betty Stockton.

ABSENT: Kylie Hatch

STAFF: Christine Wallace

GUESTS: Dee Dee Mulliner

PUBLIC COMMENT PERIOD

There were no public comments.

CONSIDERATION OF MINUTES

MOTION: (Batterson/Mayeda) Approve the May 11, 2011 minutes as submitted.

Approved: 6 yes: 0 no: 1 absent (Hatch)

CONSIDERATION OF FINANCIAL REPORT

MOTION: (Batterson/Mayeda) Approve the May 11, 2011 Financial Report as submitted.

Approved: 6 yes: 0 no: 1 absent (Hatch)

REGULAR ITEMS

1. Framing Funding - Batterson

Katchy Andrews has two new pieces for the Jack House that she has priced out to have framed.

MOTION: (Batterson/Mayeda)

Request funds not to exceed \$125 be approved for framing of Andrews' pieces.

Approved: 6 yes: 0 no: 1 absent (Hatch)

2. Buggy Shed Lighting - Kincaid

Item will be postponed for August meeting for Kincaid to be in attendance.

3. Staff Reports and Updates: Parks and Recreation/Public Works

Wallace reported on the following:

Park Tour is scheduled for June 22. Please RSVP to Marti Reynolds.

Gazebo plans are in Public Works. Once the plan check is complete the subcommittee can review, estimate costs and begin planning fundraising for the project.

4. Docent Activities

Mulliner reported on the following:

Victorian Tea budget listed \$1,000 as necessary for event supplies and estimating \$200 in profit.

Committee members expressed concern over the amounts budgeted for linens and promotional costs, feeling that both may cost more than listed. The committee agreed that up to \$1800 would be an appropriate estimate for the event budget.

Flower Show on June 7 had 153 tours of the Jack House and \$130 spent in the gift shop.

5. Member Comments/Communications

Gordon – flower show was successful, 90 were served at lunch in the garden and the site was well used for the event as displays were spread across the garden, in the buggy shed on the front and rear porches and inside the house. It was organized by the Montana de Oro district of California Garden Club. The show was interpretive, which is rare, but because of the Jack House interior the arrangements were to be traditional if placed inside.

Gordon – Can the name be officially changed from the “buggy shed” to the “carriage house”?

Stockton – How would the carriage house be used for future events? Wallace responded that because of the buggy storage, the carriage house would not be available for public rental or events, only internal events such as the Victorian Christmas would it be open.

Meeting adjourned at 6:04 p.m. Next meeting is August 10, 2011 at 5:30 pm at the San Luis Obispo Parks and Recreation Administration Office.